

First Unitarian of NJ Board Meeting Minutes

October 12th, 2021

Sunday, 5 pm

Meeting held via Zoom immediately after service.

Meeting called to order: 5:04

Board Members in Attendance: Chris, Bonnie, Guen, Mike

Minister Present: Ann Marie

Other Members Present: Mary Elizabeth, Denise

Chalice Lighting: Cass

Check-ins: Done

Covenant: Mike

Approval of Meeting Agenda: Chris/Mike

Denise added an item.

Moved: Chris

Second: Mike

Vote: Unanimous

Consent Agenda:

Minister's Report - Accepted as submitted

Prior Meeting Minutes - Accepted

Finance report - see below

Presidents Report (verbal) - Discussion re: Future planning and Reopening

The consent agenda was accepted without a vote.

Budget and Finance:

Cass - Reviewed the finance report

Discussion was held RE: the holding account for the book table funds. Suggestion was made to make these funds available for purchase for books for book-discussion groups.

ACTION: Cass - Will reach out to Alice to ask if she would like to coordinate the book table funds with the anti-racism book discussion group activities.

8th Principle Group Report:

Denise reviewed her report, centering on upcoming events. Oct 20th 8th Principle Learning Community. Confirmed board attendance at the Paula Cole Jones workshop on the 23rd.

Action Items from Previous Board Meeting and New Business

- Chris - Checking in on threat level and reopening timeframes. Done.

A motion was entered by Chris to authorize the Worship committee to continue with reopening plans for November/December based on ongoing assessment of the threat level.

Moved: Chris

Second: Cass

Vote: Unanimous

- **Board recruitment - Current jobs that need someone**
 - Backup treasurer to learn from Cass
 - Cass will put together a job description. - Done
 - Technology support backup for Charlie
 - REPORT: Guenevere is considering asking Andy. Charlie will put together a job description.
 - Board members need to become more involved in 8th Principle work over the next two months as there will be a lot of work to do.

New Business

- Share the Plate - nominees - Community Food Bank for NJ
Mike/Cass - Passed
- Charlie - Vote for Board Approval for Microsoft 365 - Chris/Guen - Passed
 - Chris moved (Guen seconded) to allow Charlie to use his judgement in activating Microsoft Office access for First U. - Passed
- Denise - requested board permission to hold a fundraiser to raise
- Cass - Asked Ann Marie to bring the Crop-Walk check to Pastor Dave

Eighth Principle Board Discussion

Calendar Items

- Next Board Meeting: 11/14
- Chalice lighting: Charlie

Board Minute Speakers

10/10 - Guenevere

10/17 - Mike

10/24 - Chris
10/31 - Cass
11/7 - Bonnie
11/14 - Charlie

Check in on Action Items

- Charlie to create folder for Agendas
- Each board member should identify one 8th Principle activity they will undertake (see 8th principle reports)
- All board members should attend the October 23rd training
- Chris will continue to work with Cass and Charlie about tech/treasurer duties & backup

Action Items for next month

- Chris to follow up with worship Committee re: November 21st or Dec 5th Service
- Cass - Will reach out to Alice to ask if she would like to coordinate the book table funds with the anti-racism book discussion group activities.
- **Chris will post the draft of the Treasurer Job on shared space and send a link to the group.**
- Ann Marie will identify UU resources to assist with treasurer duties
- **Chris and Charlie to follow up with Bonnie re: Access to board files**
- **Job description from Charlie re: FirstU Technology support**
- Ann Marie to bring the Crop-Walk check to Pastor Dave

Meeting Adjourned: 6:45